

LEARN Executive Committee Meeting Summary
September 24, 2021
LEARN, 44 Hatchetts Hill Road
Old Lyme , CT 06371

Hybrid meeting: LEARN, Room 216 & Zoom

Present: Craig Esposito; Chair, Aaron Daniels; Vice Chair, Robert Mitchell; Fiscal Officer. Rita Volkmann; Secretary, Katherine Ericson; LEARN Executive Director, Maryann O'Donnell; Supt. Of Clinton Public Schools, Cynthia Ritchie; Supt. Of New London Public Schools

Meeting began at 8:33 am

1.0 Review of October agenda

2.0 Hatchetts Hill Roof Contractor Selection

Motion to approve the SeaCoast Roofing bid of \$97,828 for the Hatchetts Hill Roof project by Criag Esposito, second by Robert Mitchell. Motion approved 4-0

3.0 HVAC Design Bids Selection

Kate Ericson informed the Board that LEARN received 3 bids for the HVAC design work. LEARN selected the Consulting Engineering Services, Inc. (CES) bid of \$19,000.

4.0 Technology Consortium

The LEARN technology consortium is continuing to expand its full menu of services. There is a demand for break/fix support as well as PowerSchool consulting support.

5.0 Audit Update

Kate Ericson informed the Executive Committee that LEARN is in the final stage of the audit process and on schedule for a report to the Executive Committee and the full LEARN Board at their respective October and November meetings.

6.0 LEARN Policy Review/Update Process

Kate Ericson shared with the Executive Committee this year's targeted policies that are either missing or need revision.

7.0 Branding Feedback- Next Steps

LEARN board member, Diane Linderman, will be joining the re-branding committee this Fall.

8.0 New Board Member Orientation

Kate Ericson discussed offering new board member training in January to support new Board of Directors member's transition on to the LEARN board.

9.0 Furniture Purchasing Approval

Motion to approve the Robert H Lord Company (State bid list) quote of \$58,259.64 to refurbish the IT Staff room by Craig Esposito, second by Robert Mitchell. Motion approved 4-0

Meeting adjourned at 9:40am